



Meeting Minutes

May 5, 2022

Call to order

CJPA Board meeting was held via Zoom and called to order at 12:32p.m.

Attendees

Brian Gallaway, President, Sonoma County
Ashley Chapman, Vice President, San Luis Obispo County
Renee Hankla, Secretary, San Benito County
Alison Ordille, Interim Treasurer, San Luis Obispo County
Cecil Argue, Member At Large, Ventura County

Members not in attendance

Approval of minutes

Deferred approval of minutes to next meeting.

Reports

- Renée: Nothing to report
- Brian: AJA conference coming up at the end of the month.
- Ashley: Nothing to report
- Alison: \$13,034.12 balance. Will email final spending. Amendments mailed to Secretary of State. Will talk to Heather (new Treasurer). Filed our federal income reports, renewals are done. Appt. for Bank of America on 5/24 at 10am in Long Beach.
- Cecil: Members need to check spam email for login information for CJPA website.

Old business

- AJA Conference:
 - Connect at conference; dinner Sunday evening (5/22).
 - Alison bringing pens. Decided not to get a table. We should target counties that are not currently CJPA members.
 - Follow up with hotel on block of rooms (Alison)
 - Check in before conference on March 17th at 1230 (All)

New business

- **Fall 2022 Conference:** Mariposa Co.; Discussion around who is the point of contact with the location (Lodge) of the event? Brian will speak to host about host responsibilities. Ashley mentioned we can assist with topics. If we get confirmation from them, we can make save the date flyers for AJA. Renée offered to make two-sided AJA postcards. Renée also suggested we oversee conference registrations for all conferences. Board voted Nov 2-4th as conference dates.
- **Spring 2023 Conference:** San Mateo Co.; Brian will confirm April dates.
- **Fall 2023 Conference:** San Bernadino Co.
- Alison asked we create (or modify existing) Conference Host materials for explaining "how-to's" and expectations regarding lodging, training, etc. Cecil will send out what he has been created before. Alison offered to work these.

Training

- **STC Certification:** STC hours good for SLO conference.

Adjournment

Meeting adjourned at 1:46 p.m.

Renée Hankla

Secretary

05/20/2022

Date of approval