



Meeting Minutes

March 3, 2022

Call to order

CJPA Board meeting was held via zoom and called to order at 12:40pm.

Attendees

Brian Gallaway, President, Sonoma County
Renee Hankla, Secretary, San Benito County
Alison Ordille, Interim Treasurer, San Luis Obispo County
Cecil Argue, Member At Large, Ventura County

Members not in attendance

Ashley Chapman, Vice President, San Luis Obispo County

Approval of minutes

Approved 4-0

Reports

- Brian: provided update on sponsors for conference
- Renée: 13 registrations so far for conference.
- Alison: Fund balance @ \$15,511.68. Statements have been sent to Accountant.
- Cecil: A few inquiries for membership have been received.

Old business

- CJPA Spring Conference:
 - Alison toured the hotel and room for mixer; noted that hotel staff have been very helpful.
 - Deadline for rooms is March 21st.
 - Mixer: Wine, beer, and hot appetizers from 5-6:30pm
 - Need sponsor for lunch and dinner on training day
 - Snacks and burritos provided by SLO jail
 - Discussion regarding swag options and costs
- Action Items:**
 - Reach out to more sponsors (Brian)
 - Inquire with printshop to make notebooks for conference (Alison)
 - Create one page flyer on CJPA and include weblink (Renée)

- Work on Facebook page (Renée)
- Send reminder for registration and hotel cutoff to members. Ask for RSVPs to jail tour by Monday, April 4th to Alison. (Renée)
- Follow up with hotel on block of rooms (Alison)
- Check in before conference on March 17th at 1230 (All)

New business

None

Training

STC Certification: still a work in progress. Discussed pros and cons of obtaining certification. Will wait to see what information Ashley obtains.

Adjournment

Meeting adjourned at 1:56pm.

Renée Hankla

Secretary

03/04/2022

Date of approval